

**Monday, December 7, 2020**

**Minutes of the meeting of the Electoral Areas Services Committee held on December 7, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 10:00 am.**

## **MINUTES**

### **Present:**

<b>Chair:</b>	E. Grieve	Puntledge/Black Creek (Area C)
<b>Vice-Chair:</b>	A. Hamir	Lazo North (Area B)
<b>Director:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	S. Smith	General Manager of Planning and Development Services
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

### **ATTENDANCE:**

Also in attendance at the meeting were J. Bast, B. Chow, A. Mullaly, V. Van Tongeren, and A. Yasinski, CVRD.

### **RECOGNITION OF TRADITIONAL TERRITORIES:**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### **MANAGEMENT REPORT:**

A. Hamir/D. Arbour: THAT the Electoral Areas Services Committee management report dated December 2020 be received.

208

Carried

### **REPORTS:**

#### **ADVISORY PLANNING COMMISSION MINUTES**

A. Hamir/D. Arbour: THAT the minutes of the Area B Advisory Planning Commission meeting held November 24, 2020 be received.

208

Carried

### **ELECTORAL AREA B - DEVELOPMENT VARIANCE PERMIT DV 6B 20 - 1565 RYAN ROAD EAST (JOSEPH)**

D. Arbour/A. Hamir: THAT the report dated November 26, 2020 regarding Development Variance Permit DV 6B 20, 1565 Ryan Road East (Joseph) to reduce the minimum front and side yard setbacks for a proposed addition to a single detached dwelling be received.

208 and 213

Carried

B. Chow, Rural Planner, provided an overview of the report regarding Development Variance Permit DV 6B 20, 1565 Ryan Road East (Joseph).

Heather and Elton Joseph, owners, were in attendance via electronic means.

A. Hamir/D. Arbour: THAT the Comox Valley Regional District Board approve the Development Variance Permit DV 6B 20 (Joseph) to reduce the following minimum setbacks for a proposed addition to a single detached dwelling:

- Front yard (Ryan Road East) setback from 7.5 metres to 3.7 metres for its foundation;
- Front yard (Ryan Road East) setback from 5.5 metres to 3.2 metres for its eaves; and
- Side yard (east) setback from 3.5 metres to 1.5 metres for its foundation;

on property described as Lot 9, District Lot 114, Comox District, Plan 30373, PID 001-252-992 (1565 Ryan Road East) with the condition that a visual buffer along the portion of the proposed addition be implemented and maintained for the life of this building;

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

### **FANNY BAY VOLUNTEER FIRE DEPARTMENT, MUTUAL AID AGREEMENT**

D. Arbour/A. Hamir: THAT the report dated December 2, 2020 regarding the renewal of a fire service mutual aid agreement with the Deep Bay Improvement District and the Ships Point Improvement District, to allow the Fanny Bay Volunteer Fire Department to request assistance, or respond to a request for assistance with neighbouring fire departments be received.

207

Carried

J. Bast, Manager of Fire Services, provided an overview of the report regarding the renewal of a fire service mutual aid agreement with the Deep Bay Improvement District and the Ships Point Improvement District.

D. Arbour/A. Hamir: THAT the Comox Valley Regional District, representing the Fanny Bay fire protection service, endorse the renewal of a mutual aid agreement with the Deep Bay Improvement District and the Ships Point Improvement District, by extending the term to March 15, 2025.

AND FURTHER THAT the Chair and the Corporate Legislative Officer be authorized to execute the agreement.  
210 Carried

**IN-CAMERA:**

D. Arbour/A. Hamir: THAT the committee adjourn to an in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(f) Law enforcement, if the committee/board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and,  
90(1)(g) Litigation or potential litigation affecting the regional district.  
208 Carried

Time: 10:14 am.

**RISE AND REPORT:**

The committee rose from its in-camera session at 10:41 am.

The meeting recessed at 10:41 am and resumed at 11:00 am.

**DELEGATIONS:**

**PRESENTATION FROM MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**

A. Hamir/D. Arbour: THAT the information presented via electronic means by Kellen Truant, Ministry of Transportation and Infrastructure, accompanied by Stacy McRae, Chris Cowley, and Mike Pearson, regarding road services and maintenance in the rural areas be received.  
208 Carried

**TERMINATION:**

A. Hamir/D. Arbour: THAT the meeting terminate.  
208 Carried

Time: 11:32 am.

Confirmed by:

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Edwin Grieve  
Chair

Certified Correct:

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Lisa Dennis  
Manager of Legislative Services

Recorded By:

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Antoinette Baldwin  
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of December, 2020.